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| **VEHICLE SAFETY INSPECTION CHECKLIST — PART 1 (Quarterly – see Point 1)**  The following Inspection Procedure is to supplement and is in addition to the normal company  service and Vehicle Manufacturers Specifications   |  |  |  |  | | --- | --- | --- | --- | | Owner: | Kyeema Support Services | Registration Number: |  | | Address: | 50 Lalor St Portland 3305 | | | | Date: |  | Odometer (kms): |  |   **Point 1**: To be undertaken on a bus 5 years old or more, or that has travelled more than 500,000 kms, at maximum intervals of not more than three months or 10,000 Km whichever occurs first; and on a bus less than five years old, at intervals of not more than 3 months or 20,000 km whichever occurs first.   * All inspection procedures to be carried out in accordance with the appropriate requirements/standards * Three monthly period to allow for operating low annual kilometres | | | | |
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| **ITEM** | Inspection: Satisfaction | | Rectified | |
| Yes ( ? ) | No ( ? ) | Date | Signed |
| **TYRES & WHEELS** |  |  |  |  |
| Wheel Nuts (Visual) |  |  |  |  |
| Front Wheels & Lock Rings for Condition |  |  |  |  |
| Tyre for Correct Pressure & Valves for Leaks |  |  |  |  |
| Tyre Tread for Condition & Depth |  |  |  |  |
| Tyre Walls (without wheel removal) for Damage |  |  |  |  |
| Tyre Construction for Correct Location |  |  |  |  |
| **BRAKES** |  |  |  |  |
| Brake Lines & Hoses for Condition |  |  |  |  |
| Brake Linings for Wear & Contamination |  |  |  |  |
| Brake System for Air Leaks |  |  |  |  |
| Slack Adjusters & Auto Adjusters for Operation & Locking |  |  |  |  |
| Air/Vacuum for Correct Build Up Time |  |  |  |  |
| Drain Valves for Operation |  |  |  |  |
| Service & Parking Brake for Correct Operation |  |  |  |  |
| Hydraulic Fluid for Level & Leaks |  |  |  |  |
| Brake Warning System for Operation |  |  |  |  |
| **CONTROLS** |  |  |  |  |
| Gear & Clutch Controls for Correct Operation |  |  |  |  |
| Steering System for Free Play & Slackness |  |  |  |  |
| Steering Arms & Tie Rods for Condition |  |  |  |  |
| Windscreen Wipers/Washers for Operation & Condition |  |  |  |  |
| Demister for Operation |  |  |  |  |
| **LIGHTING** |  |  |  |  |
| Headlamps for Operation & Damage |  |  |  |  |
| Park, Rear, Clearance, No. Plate, Stop, Reverse, Turn Signal, Warning Lights, Hazard Light & Dash Lights for Operation & Damaged Lenses. |  |  |  |  |
| Step, Interior & Destination Lights for Operation |  |  |  |  |
| **BATTERY** |  |  |  |  |
| Battery Terminals & Cables for Condition |  |  |  |  |
| Battery & Battery Carrier for Security |  |  |  |  |
| **GENERAL** |  |  |  |  |
| Power Steering System for Leaks |  |  |  |  |
| Engine for Excessive Oil & Water Leaks |  |  |  |  |
| Exhaust System for Condition, Security & Efficiency |  |  |  |  |
| Gearbox & Differential for Excessive Oil Leaks |  |  |  |  |
| Fuel System for Leaks |  |  |  |  |
| Axle Hub Seals for Leaks |  |  |  |  |
| Horn for Operation |  |  |  |  |
| Springs/Airbags for Condition |  |  |  |  |
| **BODY** |  |  |  |  |
| Glazing for Condition |  |  |  |  |
| Rear Vision Mirrors for Security & Condition |  |  |  |  |
| Body Exterior for Dangerous Projections |  |  |  |  |
| Passenger Access Doors for Security & Operation |  |  |  |  |
| Seats for Security |  |  |  |  |
| Steps, Floor & Hatches for Security & Condition |  |  |  |  |
| Engine Cover Sealing inside Passenger Compartment for Condition |  |  |  |  |
| Fire Extinguisher for Presence & Charge |  |  |  |  |
| Road Test |  |  |  |  |
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| The operator must retain this form for a period of at least three years after the inspection | | | | |
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| **Inspection Completed** | |
| Name: |  |
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| **VEHICLE SAFETY INSPECTION CHECKLIST - PART 2 (Quarterly – see Point 2)**  The following Inspection Procedure is to supplement and is in addition to the normal company service and Vehicle Manufacturers Specifications   |  |  |  |  | | --- | --- | --- | --- | | Owner: | Kyeema Support Services | Registration Number: |  | | Address: | 50 Lalor St Portland 3305 | | | | Date: |  | Odometer (kms): |  |   **Point 2:** To be undertaken at maximum intervals of not more than three months or 30,000 Km whichever occurs first. All inspection procedures to be carried out in accordance with the appropriate requirements/standards.   * Low annual km (under 10,000 km) vehicles would have parts 1 & 2 carried out at a maximum of three-monthly periods. | | | | |
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| **ITEM** | Inspection:-Satisfaction | | Rectified | |
| Yes ( ? ) | No ( ? ) | Date | Signed |
| **SUSPENSION** |  |  |  |  |
| Radius Rods for Condition of Joints |  |  |  |  |
| Front & Rear Axle Mountings for Condition & Cracks |  |  |  |  |
| Spring Hangers/Shackles/Springs for Condition |  |  |  |  |
| Shock Absorber & Joints for Condition |  |  |  |  |
| Air Bags & System for Condition |  |  |  |  |
| "U" Bolts & Centre Bolts for Security & Condition |  |  |  |  |
|  |  |  |  |  |
| **BRAKES** |  |  |  |  |
| Vaccum System Air Filter for Security & Cleanliness |  |  |  |  |
| Air Priority System for Operation & Condition |  |  |  |  |
| Retarder/Exhaust Brake for Operation & Control |  |  |  |  |
|  |  |  |  |  |
| **STEERING** |  |  |  |  |
| Steering Box for Security & Operation |  |  |  |  |
| Steering Pins, Joints & King Pins for Condition |  |  |  |  |
| Steering Wheel & Column for Excessive Play |  |  |  |  |
|  |  |  |  |  |
| **GENERAL** |  |  |  |  |
| Engine Insulating Material for Contamination |  |  |  |  |
| Driver Shafts for Condition & Security |  |  |  |  |
| Universal Joints & Splines for Condition |  |  |  |  |
| Fuel Tank Mounting & Fuel Line Mounting for Security |  |  |  |  |
| Wheel Bearings for Adjustment |  |  |  |  |
| Wheel Nuts for Tightness |  |  |  |  |
|  |  |  |  |  |
| **BODY** |  |  |  |  |
|  |  |  |  |
| Body Mounting Attachments for Security & Condition |  |  |  |  |
| Body for Visual Structural Defects |  |  |  |  |
|  |  |  |  |  |
| **SIGNS** |  |  |  |  |
| Check Quality and Condition of Legal Signs |  |  |  |  |
|  |  |  |  |  |
| Road Test |  |  |  |  |
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| The operator must retain this form for a period of at least three years after the inspection | | | | |
| |  |  | | --- | --- | | **Inspection Completed** | | | Name: |  | | Signed: |  | | | | | |

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| **VEHICLE SAFETY INSPECTION CHECKLIST - PART 3 (Annual – see Point 3)** | | | | |
| The following Maintenance Procedure is to supplement and is in addition to the normal company  service and Vehicle Manufacturers Specifications | | | | |
| |  |  |  |  | | --- | --- | --- | --- | | Owner: | Kyeema Support Services | Registration Number: |  | | Address: | 50 Lalor St Portland 3305 | | | | Date: |  | Odometer (kms): |  | | | | | |
| **Point 3:** To be undertaken at maximum intervals of not more than twelve months or 100,000 Km whichever occurs first. | | | | |
| All inspection procedures to be carried out in accordance with the appropriate requirements/standards. | | | | |
|  |  |  |  |  |
| **ITEM** | Inspection:-Satisfaction | | Rectified | |
| Yes ( ? ) | No ( ? ) | Date | Signed |
| **BRAKES** |  |  |  |  |
| Brake Equipment for Assembly & Wear |  |  |  |  |
| Brake Drums/Discs for Condition |  |  |  |  |
| Air System for Contamination |  |  |  |  |
|  |  |  |  |  |
| **GENERAL** |  |  |  |  |
| Gearbox Housing for Security & Condition |  |  |  |  |
| Engine Mountings for Condition |  |  |  |  |
| Chassis Rails & Cross Members for Condition & Cracks |  |  |  |  |
| Starter Motor for Security |  |  |  |  |
|  |  |  |  |  |
| **Road Test** |  |  |  |  |
|  |  |  |  |  |
| The operator must retain this form for a period of at least three years after the inspection | | | | |
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| |  |  | | --- | --- | | **Inspection Completed** | | | Name: |  | | Signed: |  | | | | | |